

CORPORATE HEALTH AND SAFETY COMMITTEE – 19TH APRIL 2004

SUBJECT: TRANSPORT ISSUES AT TIR Y BERTH DEPOT

REPORT BY: DIRECTOR OF THE ENVIRONMENT

1. PURPOSE OF REPORT

1.1 The purpose of this report is to inform Members, Management and Trade Union Safety Representatives of the proposed improvements to pedestrian and vehicle safety at Tir y Berth Depot.

2. SUMMARY

2.1 Tir y Berth is a multi-use site providing office accommodation, storage, fuelling facilities, Transport, Building and Grounds Maintenance and Civic Amenities.

2.2 A large number of employees work in and from the depot, which is also visited by contractors and members of the public. Many vehicle movements take place daily, during the course of which heavy vehicles are loaded, unloaded and manoeuvred on site roads.

2.3 Given the circumstances, and the potential hazards to the health and safety of all users, the Corporate Safety Unit undertook risk assessments in each area of the depot, except the Civic Amenities site which is privately run, and used the results to formulate a traffic management plan to reduce the risks to users of the site.

2.4 The main areas for improvement, identified by the plan are:-

- i) A lack of signage and road markings
- ii) The non observation of the speed limit by drivers
- iii) No pedestrian crossings on the site
- iv) No clear vehicular circulation routes in some areas and,
- v) Pedestrian walkways which do not extend through the site.

2.5 The plan was discussed by the Depot Management Group.

2.6 In mid March, the Head of Building Services, who acts as the Depot Manager, advised Corporate Management Team of the original proposals and a number of additional requirements, namely:-

- i) that an independent consultant carries out a risk assessment to assist in finalising the requirements to reduce road risk
- ii) The Corporate Safety Unit produce written guidance and procedures for all employees based at Tir y Berth making them aware of the need to comply with the safety measures to be put in place
- iii) A sign, advising users of the site of the potential risks from large vehicles, identifying the speed restriction in force and parking/reporting arrangements, be erected at the entrance to the depot, and,
- iv) That consideration be given to the employment of a gatesman at the entrance to the site, to stop, check and direct users and visitors.

2.7 The cost of implementation of the plan is to be calculated, following consultation with appropriate officers from Highways and Transportation.

- 2.8 The report recommended that the means of funding the scheme be determined by Corporate Management Team.
- 2.9 As an interim measure, the Corporate Safety Unit has issued advice for employees at Tir y Berth, aimed at reducing road risk and improving levels of health and safety.

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